

**METROPOLITAN HUMAN SERVICES DISTRICT  
BOARD OF DIRECTORS MEETING  
October 21, 2011  
MINUTES**

A meeting of the Board of Directors of the Metropolitan Human Services District was held on Friday, October 21, 2011 at the MHSD Developmental Disabilities Office. Dr. Pam Jenkins, Chair, called the meeting to order at 12:37 pm.

In addition to Dr. Jenkins, Board members in attendance were: Polly Campbell, Clare Jupiter, Dr. Joe Constans, Dr. Ben Springgate, Gwen Richardson and Robin Pannagl.

Board members not in attendance were: Dr. Don Erwin and Dr. Cheryl Bowers-Stephens.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Donna Francis, Cynthia Roberts, Rose Andrews, Jane Anderson, Rasheda Perine, Lydia Joseph, Alethea Davis and Meghan Ferris.

Members of the public present were: Carol Calix

**Approval of Minutes:** Dr. Springgate moved approval of the September 16, 2011 minutes. Robin Pannagl seconded the motion, and it was passed unanimously.

**Chair's Report:** Dr. Jenkins introduced herself and provided some information on her background. She requested that the Board members, staff and members of the public who were present do the same. Dr. Jenkins then requested Board members to share what each would like to have addressed in future Board meetings. Possible issues mentioned were community outreach, changes related to the Statewide Management Organization contract, agency budget allocation, and outcomes.

**Executive Director's Report:** Judge Johnson stated that the District's administrative office location is scheduled to change in December due to budget constraints. He also shared that MHSD is in the budgeting process with the State for FY 2013.

**Developmental Disabilities Presentation:** Donna Francis, Director of MHSD's Developmental Disabilities (DD) Program, made a presentation about the creation, functions, responsibilities, guiding principles and eligibility requirements of MHSD's DD program and services.

**Chief Financial Officer's Report:** Dr. Cunliffe shared MHSD's fiscal information for FY 2011 and for FY 2012 through September 30, 2011. Board members requested that future Board meetings have additional time set aside for questions and discussions related to the MHSD's budget and fiscal issues.

**Invitation for Public Comment:** Carol Calix introduced herself as the Executive Director of Families Helping Families of Southeast Louisiana. She stated she was in attendance to listen to the presentation about MHSD's DD program and services.

**Ethics Board Opinion:** Polly Campbell shared the recent opinion she received from the state Ethics Board, Docket No. 2011-1090.

**Next Meeting:** The next meeting is scheduled for November 18, 2011 at the Central City Behavioral Health Center.

**Adjournment:** The meeting was adjourned at 2:25 pm.